



BULLI PUBLIC SCHOOL

Haig Rd, Bulli 2516

E: bulli-p.school@det.nsw.edu.au

P: 02 4267 1723

W: <http://www.bulli-p.schools.nsw.edu.au>

October 2017

Riding to School Policy

Bulli Public School Riding to School Policy is consistent with the NSW Department of Education's and Department of Transport's guidelines for safe wheel users.

Bulli Public School encourages safe, active travel through walking or riding to and from school. This promotes physical activity and positive road safety behaviours now and into the future. The school is grateful the parents/carers of Bulli Public School for supporting safe, active travel. Road safety education is taught as a mandatory part of the Personal Development, Health and Physical Education curriculum from Early Stage 1 to Stage 3.

The Bicycle/Scooter Policy is a shared agreement between the school, parents/carers and students. Students must demonstrate responsibility for their own safety, their equipment and the safety of others. The policy includes:

- Bicycle/scooter safety guidelines
- Bicycle/scooter rider's agreement
- Bicycle/scooter parent/carer agreement

Bicycle/Scooter safety guidelines

What does Transport for NSW say?

- Children under 10 years of age should be actively supervised by an adult when riding a bicycle or scooter.
- All children under 12 years of age should ride in a safe place off the road, such as a footpath or bicycle path, and away from vehicles and driveways.
- Any person over 12 years of age cannot ride on footpaths, unless they are supervising a wheel-user who is under 12 years of age. It is recommended children ride away from busy roads.

Parents and carers are responsible for:

- How your child travels to and from school.
- Maintaining your child's bicycle or scooter. Bicycles/scooters must be in a good, safe working order and by law must be fitted with a working brake and a bell.
- Ensuring your child correctly wears an Australian Standards approved helmet every time they ride a bicycle/scooter.
- Teaching your child the road rules. These are outlined in Transport for NSW *Information for parents and carers about safety on wheels – The law and safety advice for bicycles, foot scooters, skateboards and rollerblades* brochure.
- Completing the *Parent and carer agreement*, issued by our school. This is to be returned to the principal prior to the first time your child rides to school.



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Students who ride bicycles/scooters to school are responsible for:

- completing a *Bicycle/Scooter rider's agreement* issued by our school. This is to be returned to the principal prior to the first time your child rides to school.
- dismounting before entering the school grounds.
- using the school bicycle/scooter entry and exit points via Princes Highway pedestrian entrance or via the Southern pedestrian entrance on Haig Road. The main pedestrian gate closest to the Administration block is NOT to be used for bicycle/scooter entry or exit.
- walking bicycles/scooters on school grounds in a direct route to the designated rack.
- storing the bicycle/scooter in the designated rack (southern side of Hall).
Bicycles/scooters and helmets must be locked with a chain and padlock supplied by the owner. Bicycles/scooters and helmets are not the responsibility of the school.

Parents and carers will be notified if their child does not follow the school's bicycle/scooter safety guidelines.

Students may be banned from bringing their bicycles/scooters onto school grounds if they breach school rules. Skateboards, rollerblades and any other wheeled devices are not to be ridden to and from Bulli Public School.

This policy has been developed in consultation with the NSW Department of Education Road Safety Education Officer (Warilla office).

More information is available from:

1. Transport for NSW:
 - [NSW road rules, bicycle laws and penalties in NSW](#)
 - [Helmet and safety gear](#)
 - [A handbook for bicycle riders](#)
2. Department of Education:
 - [Riding a bicycle to and from school](#)



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Riding to School Policy



Princes Highway main gate

Students may dismount their bicycle/scooter and WALK it through to the designated area.

This is a shared pedestrian/bicycle/scooter entry.



Haig Road side school gate

Students may dismount their bicycle/scooter and WALK it through to the designated area.

This is a shared pedestrian/bicycle/scooter entry.



Haig Road main school gate (near Administration building)

This is NOT to be used as an entry or exit point for students or parents riding to school.



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Riding to School Policy

I _____ of class _____.

- have read and talked about the school *Bicycle/Scooter safety guidelines* with my parents or carers.
- understand the information provided.
- have mapped my Safe Journey and attached it to this agreement.
- will use the overhead bridge to cross the Princes Highway if that is part of my safe route.
- will wear my helmet correctly when riding my bicycle/scooter to and from school.
- will keep my bicycle/scooter well maintained.
- will give way to all pedestrians on footpaths, crossings and cycle paths.
- will walk my bicycle/scooter across the road at safe places and pedestrian/traffic crossings.
- will walk my bicycle/scooter on school grounds.
- will secure my bicycle/scooter with a lock in the designated rack.
- understand that the principal may stop me from bringing my bicycle/scooter to school, or store my bicycle/scooter at school, if I do not follow the rules (eg riding without a helmet)
- bring my bicycle/scooter and helmet to school at my own risk.

Student signature: _____

Parent/carer signature: _____

Date: _____

Please return to the principal before the first time you ride your bicycle/scooter to school.

Parent/carer agreement

I approve my child (name) _____ of class _____ riding his/her bicycle/scooter to and from school.

- I take responsibility for my child riding to and from school.
- I have read and talked about the school's *Bicycle/Scooter safety guidelines* with my child rider.
- I have discussed and completed the Safe Journey attachment with my child.
- My child will correctly wear an Australian Standards approved helmet when riding a bicycle/scooter to and from school.
- I have reviewed the *Guide to bicycle maintenance/Guide to foot scooter maintenance* and understand that it is my responsibility to keep the bicycle/scooter well maintained and roadworthy.
- I have reviewed the *Guide to correctly fitting a helmet* and understand that it is my responsibility that my child wears their helmet correctly.
- I understand the principal may ban my child from bringing their bicycle onto school grounds if the school's rules are not followed. The principal may also store my child's bicycle if rules are not followed (eg helmet is not worn)
- I understand that bicycles and helmets are brought to school at the owner's risk.

Parent/carer signature: _____

Parent/carer name: _____

Date: _____

Please return to the principal prior to the first time your child rides to school.



A guide to bicycle maintenance: Eight point safety check		
Feature	What are you checking for?	Maintained
Bell or horn	<ul style="list-style-type: none"> rings or sounds clearly and loudly 	<input type="checkbox"/> Yes <input type="checkbox"/> Needs fixing
Brakes	<ul style="list-style-type: none"> bike wheel does not rotate when brakes are applied 	<input type="checkbox"/> Yes <input type="checkbox"/> Needs fixing
Brakes pads	<ul style="list-style-type: none"> pads are not worn down 	<input type="checkbox"/> Yes <input type="checkbox"/> Needs fixing
Chain	<ul style="list-style-type: none"> should be well oiled and not sag 	<input type="checkbox"/> Yes <input type="checkbox"/> Needs fixing
Front white reflector	<ul style="list-style-type: none"> is secure and clean 	<input type="checkbox"/> Yes <input type="checkbox"/> Needs fixing
Red rear reflector	<ul style="list-style-type: none"> is secure and clean 	<input type="checkbox"/> Yes <input type="checkbox"/> Needs fixing
Tyres	<ul style="list-style-type: none"> firm tyres tread not worn and no canvas showing no bulges or cuts 	<input type="checkbox"/> Yes <input type="checkbox"/> Needs fixing
Yellow wheel and pedal reflectors	<ul style="list-style-type: none"> are secure and clean 	<input type="checkbox"/> Yes <input type="checkbox"/> Needs fixing

Source: Adapted from *Safety Town* Stage 3, Transport for NSW 2014

What is the right sized bicycle?

The right sized bicycle:

- is comfortable for the rider.
- allows for the arms to be slightly bent as the body leans slightly forward holding the handlebars.
- has controls within reach.
- allows the rider’s feet to just touch the ground when the rider is sitting on the seat.
- allows the rider to straddle the crossbar with both feet flat on the ground. There should be about 3 cm between the bicycle and the rider’s crutch for a light or medium weight road bicycle. For a BMX or mountain bike there should be a 10 cm gap. If there is no crossbar, make the test from where the crossbar would be.
- has a level seat.

If not, the bicycle is either too small or too big and is unsafe.

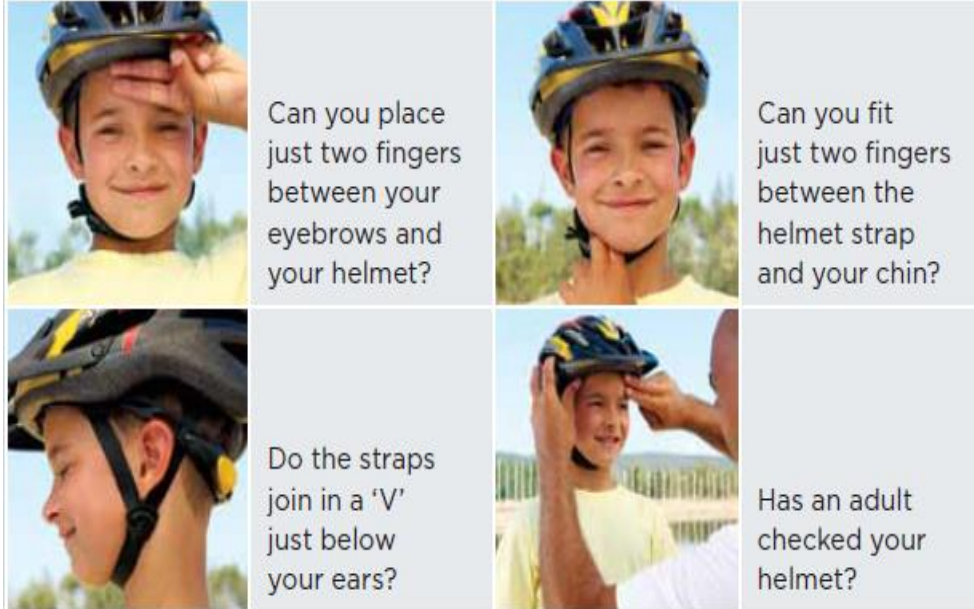
What is required by law?

A bicycle must be fitted with a working horn or bell and at least one working brake.

Riding to School Policy

A guide to foot scooter maintenance		
Feature	What are you checking for?	Maintained
Wheels	<ul style="list-style-type: none"> • firm, round wheels • no bulges, cuts or flat spots 	<input type="checkbox"/> Yes <input type="checkbox"/> Needs fixing
Nuts and bolts	<ul style="list-style-type: none"> • tight wheel bolts (scooter will not go faster if wheel bolts are loose. Wheels can fall off.) 	<input type="checkbox"/> Yes <input type="checkbox"/> Needs fixing
Alignment	<ul style="list-style-type: none"> • front wheel is straight and in line with steering column • clamp on steering column is tight • quick release lever is tight 	<input type="checkbox"/> Yes <input type="checkbox"/> Needs fixing
Brakes	<ul style="list-style-type: none"> • brake engages with rear wheel when pressure is applied 	<input type="checkbox"/> Yes <input type="checkbox"/> Needs fixing
Size of scooter	<ul style="list-style-type: none"> • correct size for rider 	<input type="checkbox"/> Yes <input type="checkbox"/> Needs adjusting and/or replacing

A guide to correctly fitting a helmet



NSW Centre for Road Safety, Transport for NSW: [Information for parents and carers about safety on wheels :The law and safety advice for bicycles, foot scooters, skateboards and rollerblades](#)



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Safe Journey

(Riding Safely to School)

1. On a map of your local area (attached) mark the location of your school and your house.
2. If you are planning on riding a bicycle or scooter to school, mark the route you will use to and from school.
3. With your parent/carer, discuss hazards on the road when riding. Mark the potential danger points with a brightly coloured 'X'. Potential danger points are places where there are particular hazards for riders, such as:
 - An intersection
 - A very busy stretch of road
 - A narrow road where cars may have to pass close to cyclists
 - Shopping centres where there may be cars pulling in and out of parking areas
 - Near a hill
 - A road surface in bad condition
4. Mark the safety features that may assist you on your ride to school. Safety features may include:
 - Bike paths or shared pathways
 - Bike lanes on roads
 - Alternative routes, such as quiet streets

Safe Journey - Route

(Riding Safely to School)

